

Explanatory Notes

Statement of Expenditure of "Parliamentary Activities Allowance" 1 January 2018 to 31 December 2018

Ministerial and Parliamentary Offices Act 1938 as amended by the
Oireachtas (Ministerial and Parliamentary Offices) (Amendment) Act, 2014 (the Act)

The independent member should read the Commission's guidelines and, if necessary, request assistance on completion of the form from the Standards Commission secretariat (see telephone numbers at the end of the page).

The independent member should also note the following

- **specific** details must be given, under the individual headings, of the actual matters to which the funding was applied;
- the completed Statement of Expenditure must be accompanied by a report by a Public Auditor as set out at Part 5 of the form;
- the Act provides that no further payment of an allowance under the legislation will be made after 30 April in any year to an independent member who has not furnished a Statement of Expenditure and accompanying Public Auditor's report to the Standards Commission.

The completed Statement of Expenditure and the Public Auditor's report, should reach the Standards in Public Office Commission, 18 Lr. Leeson Street, Dublin 2, not later than 31 March 2019.

Standards in Public Office Commission:

Contact Details:

Telephone: 01 6395666
Email: sipo@sipo.ie
Website: www.sipo.ie
Twitter: @SIPOCIreland

**Más mian leat comhfhreagras agus foirmeacha as Gaeilge a fháil le do thoil déan
teagmháil linn**

**Statement of Expenditure of
"Parliamentary Activities Allowance"
1 January 2018 to 31 December 2018**
Ministerial and Parliamentary Offices Act 1938 as amended by the
Oireachtas (Ministerial and Parliamentary Offices) (Amendment) Act, 2014 (the Act)

Please complete this form in black pen

Part 1. Independent member

Name of independent member:

Address:

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Telephone Numbers: T.....

Email address:

Part 2. Public Auditor

Name of Public Auditor:

Address:

.....

Telephone Number: T.....

Email address:

Part 3. Details of Funding Received

1 January to 31 December 2018

Total funding received under the Act:

Amount of funding brought forward from previous period:

Expenditure (as detailed in attached schedules):

- a) technical or specialist advice
- b) research and training
- c) policy formulation
- d) provision of consultants' services
- e) polling or public attitude sampling
- f) entertainment

Total expenditure =====

Balance of funding carried forward:

I confirm that

- none of the funding was applied in connection with Dáil, Seanad, European, presidential or local election expenses or in connection with referendum expenses.
- No other claims for funding have been submitted in relation to this expenditure.

Signature:

Date:

b. Expenditure on research and training

Details of Expenditure	Amount (€)
Total	€

c. Expenditure on policy formulation

Details of Expenditure	Amount (€)
Total	€

d. Expenditure on the provision of consultants' services, including the engagement of public relations consultants

Details of Expenditure	Amount (€)
Total	€

f. Expenditure on entertainment

Details of Expenditure		Amount (€)
Nature of event (e.g. School group refreshments; lunch for OAPs; etc.)	Number attending	
	Total	€

Part 5.

Auditor's report to the Standards in Public Office Commission

on statement of expenditure of the

annual allowance paid to an independent member

under

The Ministerial and Parliamentary Offices Act 1938

as amended by

The Oireachtas (Ministerial and Parliamentary Offices)(Amendment) Act, 2014

("the Act").

I am reporting, as required by section 10B of the Act, on the statement of expenditure from the allowance for the period 1 January to 31 December 2018 signed by independent member:

[Name of independent member]

I have obtained all the information and explanations I considered necessary for the purposes of my audit.

Proper accounting records have been kept in respect of the said allowance and its disbursement. The statement of expenditure is in agreement with the accounting records.

In my opinion

- the statement of expenditure properly presents the expenditure of the allowance for the period 1 January to 31 December 2018 and the balance not applied at that date.
- the disbursements have been applied to expenses arising out of parliamentary activities as defined in section 10H(1) of the Act.

Signature of Auditor: _____

Name of Auditor: _____

Company Name: _____

Date: _____