

Please Complete, Print, Sign and return to the Standards Commission

**National Agent
Election Expenses Statement**

PLEASE COMPLETE IN BLACK INK AND BLOCK CAPITALS

1. National Agent details

Political Party	Click here to enter text.
Name of National Agent	Click here to enter text.
Office Address	Click here to enter text.
Telephone Number	Click here to enter text.
Fax Number	Click here to enter text.
Email Address	Click here to enter text.

Invoices, vouchers or receipts must be provided for every payment of election expense exceeding in value €126.97.

In part 4 of the statement please ensure that the reference number in column 1 is written on the accompanying invoice, voucher or receipt, where appropriate.

Failure to furnish the documentation on time (22 April 2016) will result in a file on the matter being referred to the Gardaí.

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2. Amount assigned by each candidate to the political party

Use additional pages if necessary

Candidate Name	Constituency	Amount Assigned €	Total Expenditure on the candidate by the national agent €
1.			
2.			
3.			
4.			
5.			

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4. Details of election expenses incurred by the National Agent and persons authorised by the National Agent

4A	Advertising (whatever the medium) (NATIONAL LEVEL)	
	Expenses under this heading include agency fees, design costs and other costs incurred in connection with preparing, producing, distributing or otherwise disseminating such advertising.	
	List expenses which <u>were not</u> met out of public funds	
Ref.	Expenditure Item	Cost
A1		€
A2		€
A3		€
A4		€
A5		€
A6		€
A7		€
A8		€
A9		€
A10		€
	List expenses which <u>were</u> originally met out of public funds	
A11		€
A12		€
A13		€
A14		€
A15		€

Use additional pages if necessary

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4B	Publicity (NATIONAL LEVEL) Expenses under this heading include expenses incurred in respect of party political broadcasts, the provision of any services or facilities in connection with press conferences or other dealings with the media, media advice and training and photography.	
List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Cost
B1		€
B2		€
B3		€
B4		€
B5		€
B6		€
B7		€
B8		€
B9		€
B10		€
List expenses which <u>were originally</u> met out of public funds		
B11		€
B12		€
B13		€
B14		€
B15		€

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4C	Election Posters (NATIONAL LEVEL)	
	Expenses under this heading include the costs of the design, production, printing, erection and removal of election posters (must be during the election period)	
	List expenses which <u>were not</u> met out of public funds	
Ref.	Expenditure Item	Cost
C1		€
C2		€
C3		€
C4		€
C5		€
C6		€
C7		€
C8		€
C9		€
C10		€
	List expenses which <u>were originally</u> met out of public funds	
C11		€
C12		€
C13		€
C14		€
C15		€

Use additional pages if necessary

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4D	Other Election Material (NATIONAL LEVEL)	
	Expenses under this heading include the design, production, printing and dissemination of election material (other than posters) including canvass cards, election leaflets, election manifestos, newsletters, websites, social media and any other promotional election material.	
	List expenses which <u>were not</u> met out of public funds	
Ref.	Expenditure Item	Cost
D1		€
D2		€
D3		€
D4		€
D5		€
D6		€
D7		€
D8		€
D9		€
D10		€
	List expenses which <u>were originally</u> met out of public funds	
D11		€
D12		€
D13		€
D14		€
D15		€

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4E	Office and Stationery (NATIONAL LEVEL)	
	Expenses under this heading include costs incurred in the rental or use of an office premises or meeting rooms for election purposes (other than for the purposes of annual or other party conferences) and the costs of heating, electricity, insurance, purchase or rental of office equipment, telephones, stationery and postage.	
	List expenses which <u>were not</u> met out of public funds	
Ref.	Expenditure Item	Cost
E1		€
E2		€
E3		€
E4		€
E5		€
E6		€
E7		€
E8		€
E9		€
E10		€
	List expenses which <u>were originally</u> met out of public funds	
E11		€
E12		€
E13		€
E14		€
E15		€

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4F	Transport and Travel (NATIONAL LEVEL) Expenses under this heading include expenses incurred on transport and travel (by any means), petrol and diesel, rental or use of campaign vehicles, rental or use of vehicles for transport of voters on polling day, accommodation costs (for paid campaign workers), taxi and hackney services and courier services.	
List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Cost
F1		€
F2		€
F3		€
F4		€
F5		€
F6		€
F7		€
F8		€
F9		€
F10		€
List expenses which <u>were originally</u> met out of public funds		
F11		€
F12		€
F13		€
F14		€
F15		€

Use additional pages if necessary

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4G	Market Research (NATIONAL LEVEL)	
	Expenses under this heading include expenses incurred on the taking of an opinion poll or other similar survey relating to an election within the period of 60 days before polling day at the election by or on behalf of a political party, a political group or a candidate at the election.	
	List expenses which <u>were not</u> met out of public funds	
Ref.	Expenditure Item	Cost
G1		€
G2		€
G3		€
G4		€
G5		€
G6		€
G7		€
G8		€
G9		€
G10		€
	List expenses which <u>were originally</u> met out of public funds	
G11		€
G12		€
G13		€
G14		€
G15		€

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4H	Campaign Workers (NATIONAL LEVEL)	
	Expenses under this heading include payments to campaign workers, insurance and other costs. (The payment of reasonable expenses for volunteer campaign workers e.g. for tea/coffee, alcohol, food and accommodation are not an election expense)	
	List expenses which <u>were not</u> met out of public funds	
Ref.	Expenditure Item	Cost
H1		€
H2		€
H3		€
H4		€
H5		€
H6		€
H7		€
H8		€
H9		€
H10		€
	List expenses which <u>were originally</u> met out of public funds	
H11		€
H12		€
H13		€
H14		€
H15		€

Use additional pages if necessary

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5. Expenses Review

Expenses not met out of public funds

Complete this review by adding total calculated expenses that **were not** met out of public funds for each relevant heading.

Section	Expense Total (€)
5A - Advertising	€
5B - Publicity	€
5C – Election Posters	€
5D – Other Election Material	€
5E – Office and Stationery	€
5F – Transport and Travel	€
5G – Market Research	€
5H – Campaign Workers	€
Overall Expense total:	€

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Expenses met out of public funds	
Complete this review by adding total calculated expenses that were met out of public funds for each relevant heading	
Section	Expense Total (€)
5A - Advertising	€
5B - Publicity	€
5C – Election Posters	€
5D – Other Election Material	€
5E – Office and Stationery	€
5F – Transport and Travel	€
5G – Market Research	€
5H – Campaign Workers	€
Overall Expense total:	€

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5. Details of election expenses incurred by the National Agent and persons authorised by the National Agent on individual candidates at constituency level

5J	Advertising (whatever the medium) (INDIVIDUAL LEVEL)		
	Expenses under this heading include agency fees, design costs and other costs incurred in connection with preparing, producing, distributing or otherwise disseminating such advertising.		
	List expenses which were not met out of public funds		
Ref.	Expenditure Item	Candidate Name	Cost
J1			€
J2			€
J3			€
J4			€
J5			€
J6			€
J7			€
J8			€
J9			€
J10			€
	List expenses which were originally met out of public funds		
J11			€
J12			€
J13			€
J14			€
J15			€

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5K	Publicity (INDIVIDUAL LEVEL) Expenses under this heading include expenses incurred in respect of party political broadcasts, the provision of any services or facilities in connection with press conferences or other dealings with the media, media advice and training and photography.		
	List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Candidate Name	Cost
K1			€
K2			€
K3			€
K4			€
K5			€
K6			€
K7			€
K8			€
K9			€
K10			€
	List expenses which <u>were originally</u> met out of public funds		
K11			€
K12			€
K13			€
K14			€
K15			€

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5L	Election Posters (INDIVIDUAL LEVEL) Expenses under this heading include the costs of the design, production, printing, erection and removal of election posters (must be during the election period)		
	List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Candidate Name	Cost
L1			€
L2			€
L3			€
L4			€
L5			€
L6			€
L7			€
L8			€
L9			€
L10			€
	List expenses which <u>were originally</u> met out of public funds		
L11			€
L12			€
L13			€
L14			€
L15			€

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5M	Other Election Material (INDIVIDUAL LEVEL)		
	Expenses under this heading include the design, production, printing and dissemination of election material (other than posters) including canvass cards, election leaflets, election manifestos, newsletters, websites, social media and any other promotional election material.		
	List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Candidate Name	Cost
M1			€
M2			€
M3			€
M4			€
M5			€
M6			€
M7			€
M8			€
M9			€
M10			€
	List expenses which <u>were originally</u> met out of public funds		
M11			€
M12			€
M13			€
M14			€
M15			€

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5N	Office and Stationery (INDIVIDUAL LEVEL) Expenses under this heading include costs incurred in the rental or use of an office premises or meeting rooms for election purposes (other than for the purposes of annual or other party conferences) and the costs of heating, electricity, insurance, purchase or rental of office equipment, telephones, stationery and postage.		
	List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Candidate Name	Cost
N1			€
N2			€
N3			€
N4			€
N5			€
N6			€
N7			€
N8			€
N9			€
N10			€
	List expenses which <u>were originally</u> met out of public funds		
N11			€
N12			€
N13			€
N14			€
N15			€

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5P	Transport and Travel (INDIVIDUAL LEVEL) Expenses under this heading include expenses incurred on transport and travel (by any means), petrol and diesel, rental or use of campaign vehicles, rental or use of vehicles for transport of voters on polling day, accommodation costs, taxi and hackney services and courier services.		
	List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Candidate Name	Cost
P1			€
P2			€
P3			€
P4			€
P5			€
P6			€
P7			€
P8			€
P9			€
P10			€
	List expenses which <u>were originally</u> met out of public funds		
P11			€
P12			€
P13			€
P14			€
P15			€

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5Q	Market Research (INDIVIDUAL LEVEL) Expenses under this heading include expenses incurred on the taking of an opinion poll or other similar survey relating to an election within the period of 60 days before polling day at the election by or on behalf of a political party, a political group or a candidate at the election.		
	List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Candidate Name	Cost
Q1			€
Q2			€
Q3			€
Q4			€
Q5			€
Q6			€
Q7			€
Q8			€
Q9			€
Q10			€
	List expenses which <u>were originally</u> met out of public funds		
Q11			€
Q12			€
Q13			€
Q14			€
Q15			€

Use additional pages if necessary

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5R	Campaign Workers (INDIVIDUAL LEVEL) Expenses under this heading include payments to campaign workers, insurance and other costs. (The payment of reasonable expenses for volunteer campaign workers e.g. for tea/coffee, alcohol, food and accommodation are not an election expense)		
	List expenses which <u>were not</u> met out of public funds		
Ref.	Expenditure Item	Candidate Name	Cost
R1			€
R2			€
R3			€
R4			€
R5			€
R6			€
R7			€
R8			€
R9			€
R10			€
	List expenses which <u>were originally</u> met out of public funds		
R11			€
R12			€
R13			€
R14			€
R15			€

Use additional pages if necessary

NOTE: Invoices, vouchers or receipts must be provided for every payment of election expense exceeding €126.97. The reference number in column 1 should be written on the accompanying invoice, voucher or receipt, where appropriate.

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6. Details of Claims in Dispute

If there are there election expenses where there is a dispute as to the amount payable please complete the table below.

Please give details below of the disputed amount:

Description of Item	Name & Address of Supplier	Amount in Dispute (€)

NOTE: Where there is a disputed claim for election expenses the amount in dispute should be entered above and **should not be** included in the list of election expenses at Parts 4 and 5 of the statement

7. Details of Claims received 45 days after polling day

If there were any claims for payment of election expenses received more than 45 days (11 April 2016) after polling day please complete the table below.

Please give details below:

Description of Item	Name & Address of Supplier	Amount Claimed (€)

NOTE: While it is an offence to pay any claims for payment received more than 45 days after polling day the amount of the expense incurred **must be** included in the list of election expenses at the appropriate section of Parts 4 and 5 of the statement

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8. Expenses Review

Expenses not met out of public funds

Complete this review by adding total calculated expenses that **were not** met out of public funds for each relevant heading.

Section	Expense Total (€)
5J - Advertising	€
5K - Publicity	€
5L – Election Posters	€
5M – Other Election Material	€
5N – Office and Stationery	€
5P – Transport and Travel	€
5Q – Market Research	€
5R – Campaign Workers	€
Overall Expense total:	€

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Expenses met out of public funds	
Complete this review by adding total calculated expenses that were met out of public funds for each relevant heading	
Section	Expense Total (€)
5J - Advertising	€
5K - Publicity	€
5L – Election Posters	€
5M – Other Election Material	€
5N – Office and Stationery	€
5P – Transport and Travel	€
5Q – Market Research	€
5R – Campaign Workers	€
Overall Expense total:	€

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9. Statutory Declaration

Part I

(to be completed in full by the national agent)

I (name of national agent), do solemnly and sincerely declare that the attached **Election Expenses Statement** is, to the best of my knowledge and belief, correct in every material respect and that I took all reasonable action in order to be satisfied as to its accuracy and I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1938.

Signature of National Agent:

Part II

(to be completed in full by the witness)

When completing this part the witness needs to state whether the person making the statutory declaration is known to him/her or has been identified to him/her by another person or by one of the documents referred to below

Declared before me (*name of witness in capital letters here*) a
(*category of witness i.e. whether a notary public, commissioner for oaths, peace commissioner or practising solicitor to be entered here*) by
.....(*insert name of National Agent furnishing the statement*) who is personally known to me,

or

who is identified to me by..... who is personally known to me,

or

whose identity has been established to me before the taking of this Declaration by the production to me of

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passport no. issued on [*date of issue*]..... by the authorities of [*issuing state*]which is an authority recognised by the Irish Government

or

- national identity card no. issued on [*date of issue*]by the authorities of [*issuing state*].....(which is an EU Member State, the Swiss Confederation or a Contracting Party to the EEA Agreement)

or

- Aliens Passport no. issued on [*date of issue*] by the authorities of [*issuing state*]..... which is an authority recognised by the Irish Government

or

- refugee travel document no.issued on [*date of issue*] by the Minister for Justice, Equality and Law Reform

or

- travel document (other than refugee travel document) no. issued on [*date of issue*]..... by the Minister for Justice, Equality and Law Reform

Signature of witness.....

Category of witness*.....

Place of Signature.....

Date.....

Please note a witness must belong to one of the following categories: Commissioner for Oaths/ Notary Public/ Peace Commissioner/ Practising Solicitor.