

**Appendix 2: Designated Positions in Civil Service  
Departments/Offices**

## Designated Positions in Civil Service Departments/Offices

### With effect from 21 November 2018

Positions in the Civil Service in respect of which the maximum salary is not less than the maximum salary of a Principal Officer (General Service Grade) in the Civil Service (i.e. €107,376 with effect from 1 March 2023) along with the positions in individual Departments/Offices specified below are prescribed as designated positions. In the case of these positions, statements are generally furnished to the Head of the Department or Office concerned.

The list below is taken from the *Ethics in Public Office (Designated Positions in Public Bodies) (Amendment) Regulations 2018* (S.I. No. 483 of 2018) which came into effect on 21 November 2018.

#### **Department of Agriculture, Food and the Marine/An Roinn Talamhaíochta, Bia agus Mara**

All grades, in respect of which the maximum salary is not less than the maximum salary of a Higher Executive Officer (general service grade, class B PRSI) in the Civil Service, having responsibility in or in relation to:

- Agriculture Appeals Office
- Aquaculture and Foreshore Division
- Audit and compliance inspection in the Agricultural Environment and Structures Division
- Carrying out farm inspections
- Development of engineering specifications and costings
- Development of policy in relation to matters of veterinary public health
- Evaluation of:
  - a) crop varieties
  - b) market support schemes
- Fisheries Resource Management
- Human Resources Division
- Internal Audit Division
- Leading and managing the introduction of ISO 9001 projects
- Processing and evaluation of applications to place plant protection products or biocidal products on the market
- Publication and/or registration of Plant Varieties or Plant Variety Rights
- Public Trustee under the Land Purchase Acts
- Purchasing of equipment, services or supplies
- Recommending, approving, evaluating or administering schemes, procedures or policies in respect of Meat and Milk Policy
- Recommending or administering of:

- a) funding
- b) grants in aid
- c) tenders
- d) disposal of certain land acquired under the Land Purchase Acts
- Recommending or approving:
  - a) applications
  - b) authorisations to Business Operators
  - c) changes to Schemes
  - d) conditions, remedial action, penalties, sanctions or legal action in the Forest Service
  - e) Contracts
  - f) Licences
  - g) Manufacturing Establishments
  - h) Payments
  - i) Private Testing Laboratories
- Selecting service providers for reactor slaughter/haulage

All staff in Agriculture, Environment and Structures (AES) Division at –

- a) Technical Agricultural Officer Grade and above, and
- b) Assistant Agricultural Inspector Grade and above.

All staff in Integrated Controls Division (ICD)

Technical Agricultural Officers, Supervisory Agricultural Officers, and Market Support Officers:

- carrying out approvals/inspections, including those at meat establishments or on farms
- processing applications
- recommending payments

Supervising Serological Assistants having responsibility in relation to:

- purchase of equipment, services and/or supplies
- recommending or approving of contracts and/or private testing laboratories
- recommending or processing of tenders

Staff acting as a designated person or authorised officer in the collection and deposit of animal health levies including veterinary inspection fees, bovine disease levies and Bord Bia levies.

## **Department of Business, Enterprise and Innovation/ An Roinn Post, Fiontar agus Nuálaíochta**

### Human Resources

- Assistant Principals
- Higher Executive Officer, Learning and Development

#### Management Support Unit

- Departmental Legal Advisor

#### Tax Policy Unit

- Accountant Grade I – Tax Policy Specialist

#### Finance Unit

- Accountant, Grade I

#### Information and Communication Technology Unit

- Assistant Principal and equivalent posts
- Higher Executive Officer/ Administrative Officer posts
- Executive Officer and Staff Officer posts engaged in the recommending or approving of contracts or in the processing of tenders

#### Trade Licencing and Control Unit

- Assistant Principal
- Higher Executive Officer

#### Internal Audit Unit

- Assistant Principal and equivalent posts
- Higher Executive Officer and equivalent posts

#### Business Services Unit

- Assistant Principal posts
- Higher Executive Officer posts
- Executive Officer posts engaged in the recommending or approving of contracts or in the processing of tenders

#### **Companies Registration Office/An Oifig um Clárú Cuideachtaí**

- Assistant Registrar of Companies
- Higher Executive Officer, Publications Section
- Higher Executive Office, Information Technology Unit

#### **Employment Appeals Tribunal**

- Assistant Principal Secretary of the Tribunal
- Higher Executive Officer Secretariat Manager
- Higher Executive Officer Administration Manager

#### **Office of the Director of Corporate Enforcement/Oifig an Stiúirthóra um Fhorfheidhmiú Corparáideach**

- Solicitor
- Assistant Principal, Corporate Services Unit
- Higher Executive Officer, Corporate Services Unit
- Higher Executive Officer, Advocacy Unit

#### **Office of the Registrar of Friendly Societies**

- Assistant Principal

## **Patents Office/Oifig na bPaitinní**

- Senior Examiner of Patents, Patents Office
- Examiner of Patents, Patents Office
- Assistant Principal, Trade Marks Branch, Patents Office
- Assistant Principal, Patents Administration, General Administration and Copyright

## **Workplace Relations Commission**

- Legal Registrar
- Solicitor
- Assistant Principal, Corporate and Legal, Regional Manager Sligo
- Assistant Principal, Regional Manager Dublin and Shannon
- Assistant Principal, Regional Manager Carlow and Workplace Relations Customer Services
- Assistant Principal, Regional Manager Cork
- Assistant Principal Corporate Services
- Higher Executive Officer Corporate Services
- Higher Executive Officer Business Solutions
- Higher Executive Officer Labour Inspectors

## **Labour Court/An Chúirt Oibreachais**

- Registrar of the Labour Court
- Administration Manager
- Higher Executive Officer, Secretariat and Support Services Section
- Higher Executive Officer, Programming Section

## **Construction Contracts Adjudication Service/An tSeirbhís um Breithniú Conarthaí Foirgníochta**

- Higher Executive Officer

## **Department of Children and Youth Affairs / An Roinn Leanaí agus Gnóthaí Óige**

### Finance and Support Services

- Assistant Principals
- Higher Executive Officers

### Human Resources External

- Assistant Principals
- Higher Executive Officers

### Human Resources Internal

- Assistant Principals
- Higher Executive Officers

### Internal Audit Unit

- Assistant Principals
- Higher Executive Officers

All grades at Assistant Principal level (including general service, departmental, professional and technical equivalents) with authority to enter into contracts and with authority to purchase.

All grades at Higher Executive Officer (including general service, departmental, professional and technical equivalents) with authority to enter into contracts and with authority to purchase.

### **Ombudsman for Children's Office**

- Head of Corporate Services
- Director of Investigations

### **Department of Communications, Climate Action and Environment /An Roinn Cumarsáide, Gníomhaithe ar son na hAeráide agus Comhshaoil**

#### National Digital Strategy and Telecommunications Market Contracts Division

- Assistant Principals
- Administrative Officers
- Higher Executive Officers

#### Telecommunications Policy and Regulation Division

- Assistant Principals
- Administrative Officers
- Higher Executive Officers

#### Finance and Corporate Affairs Division

- Assistant Principals

#### Energy Efficiency and Affordability Division

- Assistant Principals
- Administrative Officers
- Higher Executive Officers

#### Exploration and Mining Division

- Principal Geologists
- Senior Geologists
- Assistant Principals

#### Corporate Support & Services Division

- Assistant Principals

#### Geological Survey

- Principal Geologists
- Senior Geologists
- Geologists
- Senior Driller
- Senior Technologists

- Assistant Principals
- Chief Superintendent Cartography
- Chief Technologists
- Information Manager

#### Information Systems Division

- Assistant Principals
- Administrative Officers
- Higher Executive Officers

#### Petroleum Affairs Division

- Petroleum Exploration Specialists
- Senior Geologists
- Assistant Principal (Policy and Regulation)

#### Environment Policy Unit

- Technical/Scientific Policy Advisors

#### Broadcasting and Media Division

- Assistant Principal with responsibility for Media Mergers
- Higher Executive Officer with responsibility for Media Mergers
- Administrative Officers with responsibility for Media Mergers

#### Human Resources Division

- Assistant Principal

#### Learning & Development

- Assistant Principal

#### Internal Audit

- Assistant Principal

#### Strategic Development & Communications Division

- Assistant Principal

#### Electricity Policy Division

- Assistant Principals
- Administrative Officers
- Higher Executive Officers

#### National Cyber Security Centre

- Assistant Principals
- Administrative Officers
- Higher Executive Officers
- Cyber Security Specialists
- Cyber Security Responders

#### Corporate Governance Division

- Assistant Principal

#### Climate Adaptation Policy, Soils Policy, Chemicals Policy and GMOs Division

- Assistant Principal

#### Chief Technology Office, Communications

- Assistant Principals
- Administrative Officers
- Higher Executive Officers
- Senior Telecoms Engineer
- Telecoms Engineer

- Staff Engineer

Eircodes Division

- Assistant Principals

Electricity & Gas Regulation Division

- Assistant Principals

**Department of Culture, Heritage and the Gaeltacht / An Roinn Ealaíon,  
Oidhreacht agus Gaeltachta**

- Assistant Principal Officers
- Higher Executive Officers
- Administrative Officers
- Engineer Grade I
- Engineer Grade II
- Chief Placenames Officer
- Higher Placenames Officer
- Placenames Officer
- Translator Grade III
- Professional Accountant Grade I
- Inspectors (Wildlife) Grade I
- Inspectors (Wildlife) Grade II
- Inspectors (Wildlife) Grade III
- Ecologist
- District Conservation Officer
- Senior Architects
- Architect
- Survey Controller
- Senior Photographer
- Archaeologists Grade I
- Archaeologists Grade II
- Archaeologists Grade III
- Chief Archaeologist
- Senior Adviser
- Advisory Counsel (Grade III)
- Forestry Inspector Grade III
- Senior Archaeologist
- Engineer Grade III
- Senior Photographer
- Survey Controller
- Architectural Assistant Grade 1
- Engineer Grade III
- Archaeologist



## **The National Archives / An Chartlann Náisiúnta**

- Keeper
- Assistant Principal
- Senior Archivist
- Senior Conservator
- Archivist
- Information and Communication Technology Manager
- Higher Executive Officer

## **Department of Defence / An Roinn Cosanta**

- Assistant Principals, Property Management Branch
- Higher Executive Officers, Property Management Branch
- Assistant Principals, Contracts Branch
- Higher Executive Officer, Contracts Branch
- Executive Officers, Contracts Branch
- Assistant Principal, Training & Development Unit
- Higher Executive Officer, Training & Development Unit
- Assistant Principal, Facilities Management
- Higher Executive Officers, Facilities Management, with authority to purchase and with authority to enter into contracts
- Press Officer
- Assistant Principal, Civil Service Personnel
- Higher Executive Officer, Civil Service Personnel (Newbridge)
- Higher Executive Officer, Civil Service Personnel (Galway)
- Assistant Principal, Civilian Employees Section
- Higher Executive Officers, Civilian Employees Section
- Assistant Principals, Information and Communication Technologies Branch
- Higher Executive Officers, Information and Communication Technologies Branch (Newbridge)
- Higher Executive Officers, Information and Communication Technologies Branch (Galway)
- Professional Accountant
- Assistant Principals, Finance Branch
- Higher Executive Officers, Finance Branch
- Assistant Principal, Internal Audit Section
- Higher Executive Officers, Internal Audit Section
- Assistant Principal, Civil Defence Branch, Policy and Planning
- Assistant Principal, Civil Defence Branch, Finance and Procurement
- Assistant Principal, (College Principal), Training, Civil Defence Branch
- Communications Officer (Radio), Civil Defence Branch
- Technical Officer Civil Defence Branch
- Higher Executive Officer, Civil Defence Branch, Finance and Procurement

- Assistant Principal, Office of the Secretary General
- Data Protection Officer

### **Office of the Ombudsman for the Defence Forces/ Oifig an Ombudsman d'Óglaigh na hÉireann**

- Assistant Principal with authority to purchase

### **Department of Education and Skills / An Roinn Oideachais agus Scileanna**

- Assistant Principals, Higher Executive Officers and Executive Officers in Information Technology Unit
- Assistant Principals and Higher Executive Officers in Accommodation and Services Unit
- Assistant Principals and Higher Executive Officers in Curriculum & Assessment Policy Unit
- Assistant Principals and Training Officer in Staff Training and Development Unit
- Assistant Principals and Higher Executive Officers in Personnel Section
- Assistant Principals and Higher Executive Officers in Finance Unit
- Senior Inspectors with responsibility for the procurement of furniture and equipment in Planning and Building Unit
- Assistant Principals and Higher Executive Officers in Planning and Building Unit
- Managers, Planning and Building Unit
- Senior Architects, Planning and Building Unit
- Architects, Planning and Building Unit
- Engineers, Planning and Building Unit
- Quantity Surveyors, Planning and Building Unit
- Architectural Assistants, Planning and Building Unit
- Assistant Principals and Higher Executive Officers, National Educational Psychological Service
- Assistant Principal, Internal Audit Section
- Higher Executive Officers, Internal Audit Section

### **European Social Fund (ESF) Policy and European Globalisation Policy (EGP) and Operations Unit**

- Assistant Principal and equivalent posts
- Higher Executive Officer and equivalent posts

### **European Social Fund (ESF) Audit Authority**

- Assistant Principal and equivalent posts
- Higher Executive Officer and equivalent posts

**Department of Employment Affairs and Social Protection / An Roinn  
Gnóthaí Fostaíochta agus Coimirce Sóisialaí**

- Assistant Principals and Higher Executive Officers in ISD (Information Systems Division)/ Central Services Section with authority to purchase and with authority to enter into contracts
- Assistant Principals and Administrative Officer in Website & Forms Design with authority to purchase and with authority to enter into contracts
- Assistant Principals, Higher Executive Officers and Executive Officers in Information and Customer Services with authority to purchase and with authority to enter into contracts
- Press Officer
- Assistant Principals and Higher Executive Officers in Facilities Management Unit with authority to purchase and with authority to enter into contracts
- Assistant Principal in Business Information Security Unit with authority to purchase and with authority to enter into contracts
- Assistant Principals in Child Benefit Section and Treatment Benefit Section with authority to purchase and with authority to enter into contracts
- Assistant Principals in Corporate Services with authority to purchase and with authority to enter into contracts
- Assistant Principals and Higher Executive Officers in Systems Support Unit, Human Resources Division with authority to purchase and with authority to enter into contracts
- Assistant Principals on the Service Delivery Modernisation Team in Social Welfare Services, Sligo, with authority to purchase and with authority to enter into contracts
- Assistant Principals and Higher Executive Officers in Staff Development Unit with authority to purchase and with authority to enter into contracts
- Assistant Principals, Higher Executive Officers and Administrative Officers in Finance Branch with authority to purchase and with authority to enter into contracts
- Assistant Principals and Higher Executive Officers in Household Benefits and Free Travel, with authority to purchase and with authority to enter into contracts
- Assistant Principals and Higher Executive Officers in Project Office with authority to purchase and with authority to enter into contracts
- Assistant Principals in Client Eligibility Services with authority to purchase and with authority to enter into contracts
- Assistant Principals and Higher Executive Officers in Employment Support Services, with authority to purchase and with authority to enter into contracts

- Assistant Principals and Higher Executive Officers in Rural Social Schemes / Community Service Projects and Tús Unit with authority to purchase and with authority to enter into contracts
- Assistant Principals and Higher Executive Officers in Community Services and Employment Services with authority to purchase and with authority to enter into contracts
- Assistant Principals, Higher Executive Officers and Executive Officers in Client Identity Service/Networks with authority to purchase and with authority to enter into contracts
- Assistant Principals and Higher Executive Officers in External Service Delivery Unit with authority to purchase and with authority to enter into contracts
- Assistant Principals and Higher Executive Officers in SharePoint Support & Development Unit with authority to purchase and with authority to enter into contracts
- Assistant Principals in Regional Support Office with authority to purchase and with authority to enter into contracts
- Professional Accountant, Head of Internal Audit Unit with authority to purchase and with authority to enter into contracts.
- Assistant Principals and Higher Executive Officers in Social Inclusion Division with authority to purchase and with authority to enter into contracts.
- Assistant Principal in European Employment Services (EURES) Cross-Border Partnership with authority to purchase and with authority to enter into contracts
- Assistant Principals in Employer Relations Division with authority to purchase and with authority to enter into contracts

### **Department of Finance / An Roinn Airgeadais**

Assistant Principals, Higher Executive Officers and Administrative Officers, and all persons employed by, seconded to or otherwise performing a function in the Department of Finance for which the maximum salary is equal to or greater than the maximum salary of any of the foregoing.

### **Office of the Revenue Commissioners / Oifig na Coimisinéirí Ioncaim**

- All grades at Assistant Principal level (including general service, departmental, professional and technical equivalents)
- All grades at Higher Executive Officer and Administrative Officer level (including general service, departmental, professional and technical equivalents) having responsibility in relation to the following:
  - a) audit;
  - b) debt management and compliance including write off, insolvency and collection enforcement;
  - c) tax clearance;

- d) contracts for the sale or purchase of goods and services and/or approving payments for goods and services;
  - e) banking;
  - f) the processing of repayments of taxes and duties.
- All grades at Executive Officer level (including general service, departmental, professional and technical equivalents) having responsibility in relation to the following:
  - a) contracts for the sale or purchase of goods and services and/or approving payments for goods and services;
  - b) banking.

### **Tax Appeals Commission**

Assistant Principals, Higher Executive Officers and Administrative Officers, and all persons employed by, seconded to or otherwise performing a function in the Tax Appeals Commission for which the maximum salary is equal to or greater than the maximum salary of any of the foregoing.

### **Office of Public Works / Oifig na hOibreacha Poiblí**

- Assistant Principal
- Higher Executive Officer
- Administrative Officer
- Executive Officer
- Senior Architect
- Architect
- Assistant Principal Architect
- Architectural Assistant Grade I
- Assistant Chief Engineer
- Engineer Grade I
- Engineer Grade II
- Engineer Grade III
- Valuer Grade I
- Valuer Grade II
- Valuer Grade III
- Quantity Surveyor Grade I
- Quantity Surveyor Grade II
- Quantity Surveyor Grade III
- Professional Accountant Grade I
- Professional Accountant Grade II
- Chief Technical Officer (Government Supply Agency)
- Chief Inspector of Stores
- Chief Technical Officer, Art Management
- Assistant Chief Technical Officer
- Director of Furniture Branch
- Chief Technical Officer, Furniture Branch

- Superintendent, Furniture Branch
- Deputy Superintendent Furniture Branch
- Inspector of Textiles
- Librarian
- Assistant Librarian
- Acting Director of Building Maintenance Services
- District Works Manager
- Acting District Works Manager
- Area Manager
- Service Manager
- Maintenance Co-ordinator
- District Inspector
- Director of Botanic Gardens
- Curator
- Botanist Grade III
- Taxonomist Grade II
- Chief Park Superintendent Grade I
- Park Superintendent Grade II
- Park Superintendent Grade III
- Assistant Park Superintendent

**Department of Foreign Affairs and Trade / An Roinn Gnóthaí Eachtracha agus Trádála**

- Head of Mission at Assistant Principal/First Secretary/Development Specialist level
- Head of Development, Embassies Addis Ababa, Dar es Salaam, Freetown, Hanoi, Kampala, Lilongwe, Lusaka, Maputo and Pretoria
- Principal Development Specialist
- Senior Development Specialist
- Development Specialist
- Head of Property Management Unit, Corporate Services Division
- Assistant Principal/First Secretary, Economic Messaging Section, Trade and Promotion Division
- Assistant Principal/First Secretary/Professional Accountant, Evaluation and Audit Unit
- Assistant Principal/Procurement Officer, Finance Division
- Assistant Principals/First Secretaries/Accountants, Finance Division
- Assistant Principal/First Secretary, Human Resources Section, Corporate Services Division
- Assistant Principal, Information and Communication Technology Unit, Corporate Services Division
- Assistant Principal First Secretary, Passport Office, Dublin/Balbriggan/Cork
- Assistant Principal/First Secretary, Procurement Unit, Finance Division

- Assistant Principal (or grade equivalent), Property Management Unit, Corporate Services Division
- Assistant Principal/First Secretary, Protocol
- Assistant Principal/First Secretary, Reconciliation Fund, (Ireland, UK and Americas Division)
- Assistant Principal/First Secretary, Training Unit, Corporate Services Division
- Assistant Principal/First Secretary, Trade Promotion Section, Trade and Promotion Division
- Administrative Officer/Third Secretary, Evaluation and Audit Unit
- Higher Executive Officers, Finance Division
- Higher Executive Officer, Removals – Human Resources Section, Corporate Services Division
- Higher Executive Officer, Information and Communication Technology Unit, Corporate Services Division
- Higher Executive Officer, Passport Office, Dublin / Balbriggan / Cork
- Higher Executive Officer, Procurement Unit, Finance Division
- Higher Executive Officer (or grade equivalent), Property Management Unit, Corporate Services Division
- Higher Executive Officer, Protocol
- Higher Executive Officer, Training Unit, Corporate Services Division
- Third Secretary, Protocol – addition
- Executive Officer, Procurement Unit, Finance Division
- Executive Officer, Travel Central Booking Unit, Finance Division
- Executive Officer (or grade equivalent), Property Management Unit, Corporate Services Division

### **Department of Health /An Roinn Sláinte**

- Assistant Principals, External/Internal Information and Communication Technology
- Assistant Principal, Corporate Services
- Higher Executive Officer, Corporate Services
- Assistant Principal, HQ Relocation Unit
- Assistant Principals, National Human Resources
- Assistant Principals, Human Resources Unit (Procurement)
- Assistant Principal, Learning and Development Unit
- Assistant Principal, Organisation Development Unit
- Higher Executive Officer, Human Resources Unit (Learning and Development Unit)
- Administrative Officer, Learning and Development Unit
- Assistant Principal, Internal Audit
- Assistant Principals, Universal Health Insurance
- Assistant Principals, Private Health Insurance

- Assistant Principals/ Assistant Principal Equivalents in National Patient Safety Office (Clinical Effectiveness Unit, Patient Surveillance Unit and Patient Safety and Advocacy Unit)
- Higher Executive Officer, National Patient Safety Office
- Assistant Principal, Health and Wellbeing
- Assistant Principal, Tobacco and Alcohol Unit
- Assistant Principal, Drugs Policy
- Assistant Principal, Press and Communications Officer
- Statistician, Statistics and Analytics Unit
- Senior Health Analyst, Statistics and Analytics Unit
- Assistant Principal, Mother and Baby Home Inquiry
- Assistant Principal, Community Pharmacy, Dental, Optical and Aural Policy
- Higher Executive Officer, Community Pharmacy, Dental, Optical and Aural Policy

**Department of Housing, Planning and Local Government / An Roinn Tithíochta, Pleanála agus Rialtais Áitiúil**

- Senior Adviser – Architecture
- Senior Adviser – Building Standards
- Senior Adviser – Quantity Surveyor
- Architectural Adviser
- Engineering Inspectors (Housing Advisers/Building Standards Section)
- Supervising Inspectors (Housing Advisers/Building Standards Section)
- Senior Building Inspectors (Housing Advisers/Building Standards Section)
- Architectural/Engineering Inspectors (Housing Advisers/ Building Standards Section) whose duties involve advising on design quality and technical aspects of various social housing programmes
- Quantity Surveyor Advisers
- Planning Inspector – engaged in the recommending or approving of research contracts in relation to the Irish Spatial Data Infrastructure
- Assistant Principal (Franchise Section) – responsible for procurement in relation to the storage/ disposal of electronic voting machines
- Higher Executive Officer/ Administrative Officer (Franchise Section) – responsible for procurement in relation to the storage/ disposal of electronic voting machines
- Assistant Principal (Franchise Section) – responsible for procurement of the annual advertising campaign in relation to the register of electors
- Higher Executive Officer (Franchise Section) – responsible for procurement of the annual advertising campaign in relation to the register of electors
- Senior Meteorologist (Technology Division, Met Éireann)



- Senior Meteorologist (Research, Applications and Environmental Division)
- Senior Meteorologist (Forecasting, Met Éireann)
- Senior Meteorologist (Business Operations Division, Met Éireann)
- Business Continuity (Quality and Facility Management Division)
- Assistant Principal (Planning Policy) whose duties involve the procurement of consultants and assessment of European Regional Development Fund (ERDF) funding applications from planning authorities
- Assistant Principal (Forward Planning Section) whose duties involve the recommending of leases and licences, the valuation of property, the collection of rents and the award of valuation contracts in respect of State-owned foreshore property
- Assistant Principal (Facilities Management) whose duties involve the award of service contracts
- Assistant Principal (Training) whose duties involve the procurement of training
- Higher Executive Officer (Training) whose duties involve the procurement of training
- Higher Executive Officer (Facilities Management) whose duties involve the procurement of office equipment and services
- Assistant Principal (Information, Communication and Technology Unit)
- Technical Officer (Information, Communication and Technology Unit)
- GIS (Geographical Information Systems) Manager (Information and Communication Technology)
- HEO (Information, Communication and Technology Unit) responsible for procurement
- Engineering Inspector (Water and Marine Advisory Unit) whose duties involve the assessment of local authority tender award recommendations for both services and works contracts
- Quantity Surveyor Inspector (Housing Advisers / Building Standards Section)
- Senior Assistant Fire Adviser
- Assistant Fire Adviser

## **Department of Justice and Equality / An Rionn Dlí agus Cirt agus Comhionannais**

### Financial Shared Services

- Assistant Principals
- Higher Executive Officers – Information Technology Division
- Higher Executive Officer – Corporate Services

### Corporate Services Division

- Assistant Principal
- Higher Executive Officers

Information and Communications Technology Division

- Assistant Principals
- Higher Executive Officers

Human Resources Division (Workforce Strategy & Implementation)

- Assistant Principal Officer
- Higher Executive Officer

Human Resources Division (Knowledge Management & Service Management)

- Assistant Principal
- Higher Executive Officer

Procurement Strategy Group

- Higher Executive Officer

Cosc – The National Office for the Prevention of Domestic, Sexual and Gender-based Violence

- Assistant Principal Officers with authority to purchase
- Higher Executive Officer
- Researcher

Youth Crime Policy and Programme Division

- Assistant Principals with authority to purchase
- Higher Executive Officer with authority to purchase

Irish Naturalisation and Immigration Service

- Assistant Principal Officers with authority to purchase
- Higher Executive Officers with authority to purchase
- Executive Officers with authority to purchase

International Protection Office / An Oifig Um Chosaint Idirnáisiúnta

(a) Co-ordination Unit – Corporate Support

- Higher Executive Officer

(b) Co-ordination Unit – Staff Support

- Assistant Principal
- Higher Executive Officer

Irish Prison Service / Seirbhís Príosún na hÉireann

- Assistant Principals in the Estates, Finance and Information Technology Directorates, with authority to purchase
- Higher Executive Officers in the Estates, Finance and Information Technology Directorates, with authority to purchase
- Pharmacist in the Healthcare Directorate
- Governor Grade II
- Governor Grade III
- Deputy Governors, Assistant Governors, Mechanical Inspectors and Electrical Inspectors in the Building Services Division

The Probation Service / An tSeirbhís Phromhaidh

- All Assistant Principals with authority to purchase
- All Higher Executive Officers with authority to purchase
- Accountant

Reception and Integration Agency / An Áisíneacht Fháilte agus Comhtháite

- • All officers at Higher Executive Officer / Administrative Officer level (or equivalent) with responsibility for public procurement

#### State Pathology Service

- Senior Scientist
- Executive Officers

#### The Parole Board

- Assistant Principal
- Higher Executive Officer

#### The Courts Service / An tSeirbhís Chúirteanna

- Assistant Principal Officers and Higher Executive Officers with responsibility for placing and managing external contracts

### **Department of Public Expenditure And Reform / An Roinn Caitheachais Phoiblí agus Athchóirithe**

Assistant Principals/Higher Executive Officers/Administrative Officers, or equivalent to each in the following:

- Expenditure Management, EU Policy & Audit
- Office of the Government Chief Information Officer & eGovernment
- Expenditure Policy and Reporting & Government Reform
- Human Resources Strategy Unit
- Chief Human Resources Officer, Division Labour Market & Enterprise Policy
- Public Service Reform & Delivery & Chief Operating Officer Remuneration, Industrial Relations and Pensions
- Office of the Chief Medical Officer

#### Civil Service Employee Assistance Service (CSEAS)

- Manager of the CSEAS;
- Employee Assistance Officers

#### Office of Government Procurement

- Assistant Principals / Higher Executive Officers / Administrative Officers, or the equivalent to each
- Category Manager
- Category Specialist Higher
- Category Specialist
- Executive Officer
- Clerical Officer

#### State Laboratory

- Section Manager responsible for procurement of Information Technology equipment
- Senior Chemist responsible for procurement of analytical equipment

### **Office of the Ombudsman / Oifig an Ombudsman**

- Assistant Principal, Finance Unit
- Assistant Principal, Information Systems Manager
- Assistant Principal, Human Resources and Training
- Assistant Principal, Information, Communication and Technology

- Higher Executive Officers Finance Units

### **Office of the Regulator of the National Lottery**

- Head of Audit and Finance – Principal Officer
- Head of Legal and Compliance – Assistant Principal
- Head of Player Protection and Research – Assistant Principal
- Professional Accountant
- Corporate Affairs Manager – Higher Executive Officer
- Compliance Manager – Higher Executive Officer

### **National Shared Services Office/ Oifig Náisiúnta Seirbhísí Comhroinnte**

#### (a) Finance and Support Services:

- Assistant Principals
- Higher Executive Officers

#### (b) Human Resources:

- Assistant Principals with responsibility for training
- Higher Executive Officers with responsibility for training

All grades at Assistant Principal level (including general service, departmental, professional and technical equivalents) with authority to enter into contracts and with authority to purchase

### **Department of Rural and Community Development**

- All officers at Assistant Principal Officer level, or equivalent
- All officers at Higher Executive Officer level, or equivalent
- All officers at Administrative Officer level, or equivalent
- Officers at Executive Officer level, or equivalent, with responsibility for recommending or approving contracts and those with the authority to purchase

### **Department of the Taoiseach / Roinn an Taoisigh**

- Assistant Principal – Finance Officer
- Assistant Principal – Personnel Officer
- Assistant Principal – Head of Information Technology Division
- Assistant Principal – Protocol Division with authority to purchase
- Higher Executive Officer – Information Technology Division with authority to purchase
- Higher Executive Officer – Human Resources with authority to purchase

**Department of Transport, Tourism and Sport / An Roinn Iompair,  
Turasóireachta agus Spóirt**

- Assistant Principals with authority to enter into contracts and with authority to purchase
- Higher Executive Officers with authority to enter into contracts and with authority to purchase
- Administrative Officers with authority to enter into contracts and with authority to purchase
- Surveyor-in-Charge
- Ship Surveyors
- Engineer and Ship Surveyors
- Nautical Surveyors
- Marine Radio Surveyors
- Senior Railway Accident Investigator
- Engineering Inspector
- Technology Specialist (Driver and Vehicle Computer Services Division)
- Operations Managers (Irish Coast Guard)
- Divisional Controller (Irish Coast Guard)
- Operations and Training Officer (Irish Coast Guard)
- Electronics Officers and Engineering Operations and Training Officer (Irish Coast Guard)
- Coastal Unit Sector Managers (Irish Coast Guard)
- Stores Officers (Irish Coast Guard)
- Assistant Principal Accountant
- Assistant Principal Economist
- Assistant Principal Statistician

**Office of the Attorney General / Oifig an Ard-Aighne**

- Advisory Counsel Grade III
- Assistant Principal (Finance and Deputy Head of Administration)
- Assistant Principal (Information Technology Manager)
- Assistant Principal (Human Resources Manager)
- Higher Executive Officer (Finance Unit)
- Higher Executive Officer (Internal Audit Unit)
- Assistant Parliamentary Counsel Grade II
- Professional Accountant

**Central Statistics Office/An Phríomh-Oifig Staidrimh na hÉireann**

- Assistant Principals
- Statisticians
- Higher Executive Officers with authority to enter into contracts and with authority to purchase

- Executive Officers with authority to enter into contracts and with authority to purchase

### **Chief State Solicitor's Office / Oifig Príomh-Aturnae an Stáit**

All positions of employment, in respect of which the maximum salary is not less than the maximum salary of a Higher Executive Officer (general service grade, Class B PRSI) in the Civil Service

### **Office of the Comptroller and Auditor General / Oifig an ÁrdScrúdóir**

- Information Technology Manager
- Services Manager
- Senior Auditor – Contracting out of Audits
- Finance Officer

### **The Houses of the Oireachtas Commission / Coimisiún Thithe an Oireachtais**

- Finance Officer
- Information and Communications Technology Manager
- Restaurant Manager
- Bar Manager
- Procurement Officer
- Parliamentary Legal Adviser
- Superintendent
- Training Officer
- Captain of the Guard
- Travel and Parliamentary Services Manager
- Facilities Manager
- Parliamentary Legislative Drafter
- Café and Restaurant Supervisor
- Assistant Principals with authority to enter into contracts and with authority to purchase.

### **Office of the President / Áras an Uachtaráin**

- Assistant Principal – Head of Corporate Services.
- Assistant Principal – Head of Protocol
- Higher Executive Officers and Executive Officers with authority to procure goods and services

### **Garda Síochána Ombudsman Commission / Coimisiún Ombudsman an Gharda Síochána**

- Policy Unit and Secretariat – Assistant Principal with power of purchase

- Information, Communication and Technology Unit – Assistant Principal with power of purchase
- Information, Communication and Technology Unit – Higher Executive Officer with power of purchase
- Human Resources/Training/Finance/Corporate Services – Assistant Principal with power of purchase
- Human Resources – Higher Executive Officer with power of purchase
- Training – Higher Executive Officer with power of purchase
- Human Resources / Training – Executive Officer with power of purchase
- Finance – Higher Executive Officer with power of purchase
- Finance – Executive Officer with power of purchase
- Corporate Services – Higher Executive Officer with power of purchase
- Corporate Services – Executive Officer with power of purchase

**Office of the Director of Public Prosecutions / Oifig an Stiúirthóra  
Ionchúiseamh Poiblí**

All positions of employment, in respect of which the maximum salary is not less than the maximum salary of a Higher Executive Officer in the Civil Service.